

Higher Education Admissions Policy

Review

Formal Review Cycle	Every 3 years (or earlier as required by legislation or regulation)		
Latest Formal Review (date)	June 2026	Next Formal Review Due (date)	June 2029
Policy Owner	Vice Principal Marketing, Strategy and Communications		
Policy Author	Vice Principal Marketing, Strategy and Communications		

Approvals

Board of Corp Y/N	Y	Committee	CQSE	Date Board approved	12 May 2026
ELT Y/N	Y	ELT date approved	01 April 2026	Additional committee	N/A

Publication

Website Y/N	Y	Unify Y/N	Y	Student VLE Y/N	Y	Other	
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Change History

Version	Date Reviewed/ Revised	Description of Change	Reviewed by	Approved by
V6	05/2026	Approval at Board with minor tweaks	Emma Cottle	Board
V5	03/2026	Amends following CQSE and legal advice	Emma Cottle	CQSE
V4	11/2025	Review and amends	Stephen Welsh & Emma Cottle	HE Board
V3	12/2023	Revised HE Policy	Gilly Gosling-Bell	ELT
V2	6/2022	Amendment of processes to align with sector wide practices.	Gilly Gosling-Bell	ELT
V1	2020	New policy	Sally Dixon	ELT

Higher Education Admissions Policy

1. Policy Statement

- 1.1. This policy is of the City of Sunderland College, trading as Education Partnership North East (which includes Sunderland College, Hartlepool Sixth Form College and Northumberland College). These colleges will be referred to as “the College” throughout this document.
- 1.2. We welcome applications from all prospective students with the motivation to learn and the potential to succeed regardless of age, gender, gender reassignment, race, religion or belief, pregnancy, marital or civil partnership status, disability, sexual orientation or social background. The College is committed to ensuring equality of opportunity for all individuals seeking a place on a programme and is committed to providing a fair and transparent admissions procedure.
- 1.3. This policy outlines the process to be followed to ensure:
 - All applications are dealt with on an individual basis and are considered fairly.
 - All potential learners will be admitted onto a programme following the principle of ‘Right Student, Right Course’.

2. Scope

- 2.1. This admission policy provides the framework for admissions practice for all higher education programmes defined as ‘Prescribed’ Higher Education by the Office for Students. The Policy reflects relevant legislation and good practice provided by higher education organisations, including the UK Quality Code for Higher Education, Quality Assurance Agency (QAA) and the Fair Admissions code of Practice. The policy makes explicit the position in relation to a range of areas of admissions. These areas include fair admissions and widening participation, the processes for handling applications from those with criminal convictions and our commitment to equity and efficiency in dealing with applications.
- 2.2. The scope of this policy is admissions to all programmes offered by the College including full and part time higher education programmes.

3. Aims of the policy/Underpinning Principles

- 3.1. The College is committed to demonstrating sound practice in recruitment, selection and admission of students to all programmes offered by the College. The admissions process extends from the pre-application stage up to and including enrolment and is vital to establishing a positive relationship between applicants and the College. The College is committed, where possible, to meeting the needs of all potential students wishing to undertake study at the College. This commitment is a key focus of the College’s Vision and Values.
- 3.2. This policy and the procedure have been developed in line with UK Quality Code for Higher Education: Advice and Guidance; Admissions, Recruitment and Widening Access to provide effective admissions, recruitment and widening access policies and procedures that enable providers to recruit students who are capable of meeting the required standards for their course.
- 3.3. Admissions, recruitment and widening access sets the tone of engagement for a student with their provider and the wider sector. Therefore, the support a student receives from admissions / pre-entry to enrolment will be instrumental in laying the foundations for a successful educational experience.
- 3.4. This policy aims to ensure a reliable, fair, inclusive, transparent and consistently applied, admissions process for all students wishing to study at the College. The College will achieve this by ensuring that as per UK Quality Code Expectations of standards: *“Effective admissions, recruitment and widening policies and procedures enable the College to recruit students who are capable of meeting the required standards for their course”*.
- 3.5. The College will:
 - Ensure information relating to entry criteria and programme content is up-to-date, accurate and accessible to applicants and College staff.
 - Ensure expectations for attendance are well documented.

- Providers must ensure quality and reliable standards, which includes consistent and professional admissions practices as part of the broader student experience. Adopt reliable, fair and inclusive admissions processes.
- Safeguard applicants interests by only enrolling students who have a potential to complete the programme of study.
- Ensure applicants are supported through the admissions process.
- Ensure fair and transparent procedures for complaints and appeals, which are accessible to all students
- Comply with appropriate legislation and College policies.

4. How to apply?

4.1. Application options

- 4.1.1. Applicants who are applying for admission to more than one Higher Education provider should apply via the Universities and Colleges Admissions Service (UCAS) by the specified deadline for that recruitment cycle. For further information please click [here](#).
- 4.1.2. Applicants who only wish to apply to the College can do so direct via the College website's online application form.
- 4.1.3. The process for admitting students at the College is centralised by the admissions team, in accordance with this policy.
- 4.1.4. Prospective applicants are advised to carefully read through the following section before submitting an application.

4.2. Apply by dates

- 4.2.1. UCAS application: Applicants should apply by January deadline for equal consideration. However, late applicants will still be considered.
- 4.2.2. College direct applications: Applicants should apply by 15 April to ensure applicants have timely offer to enable applicants to apply for funding. This is to support processing and access to funding. However, late applicants will still be considered at the College's discretion.

4.3. Discontinued Programmes

- 4.3.1. If the College has cause to discontinue a programme during an admissions cycle, applicants will be notified as soon as is practicable.

5. What is considered in making an offer?

5.1. Admission Criteria

- 5.1.1. Subject to paragraph 5.1.6 all applicants will be offered a place on a programme following the principle of "Right student, Right course", providing the following criteria are met:
 - Satisfies all pre-programme requirements, where relevant, including, completing all paperwork, and returning requested forms on time.
 - Meets the specific entry requirements of a programme.
 - Meets all other admission criteria.
 - Attends an interview (where required by a specific programme).
 - Agrees to pay any fees required (admission to the College is conditional upon the payment, or agreed arrangements for the payment, of any fees by the due date).
 - Capable of meeting the required standards of their course`.
 - There are places available on the programme of study.
- 5.1.2. Entry requirements for each programme are outlined on the College website course pages and within college advertising literature. Entry requirements outline the expected number of UCAS points a student should hold. The College's requirements will be published on the course pages of the College website and the UCAS website. Applicants are advised to always check College programme pages for the most up-to-date information.

- 5.1.3. Entry requirements may be changed for individual students who can demonstrate alternative qualifications or experience that Programme Leaders deem appropriate to enable an applicant to be successful on the programme.
- 5.1.4. Applicants will be required, at enrolment, to provide documentation which verifies the level and grade of qualifications achieved.
- 5.1.5. In the event of an offer being made for a programme still in the pre-validation stage, any advertising materials and any offers will make this clear. Where a programme does not run due to the programme approval, recruitment numbers, or where there are significant changes to a programme between the offer being made and the student commencing the programme, the admissions team will advise the applicant of this and the options available to them as soon as is feasible by email.
- 5.1.6. The College reserves the right acting reasonably, proportionately and in accordance with its legal obligations to decline to offer a place to any applicant where they determine this is necessary or appropriate. For example, this could include circumstances where they have withheld or provided false or misleading information, or where their behaviour indicates they could be a risk to other members of the College community. Where the college exercises this discretion, it will notify the applicant in writing and the applicant may request feedback in line with paragraph 7.1.

5.2. Interviews and auditions

- 5.2.1. For the majority of programmes, a conditional offer will be made following submission of an application providing the applicant has the potential of meeting the programme's entry requirements. In general, the College does not require applicants to be interviewed; however, the selection process for some programmes may require additional stages such as an interview or audition to assess suitability, safeguarding or professional competence and not to create barriers.
- 5.2.2. Interviews and auditions will be conducted using predefined criteria to ensure a fair and equitable experience for those applicants where interviews are a requirement. Programmes that may require an interview include counselling, teaching, working with children and performance programmes. The interview and decision-making will be consistent with the College's Diversity, Equity, Inclusion and Belonging Statement.
- 5.2.3. Following an interview, applicants will be notified of the outcome via UCAS Track for those who applied via UCAS or by email for those students who applied directly to the College.

5.3. Portfolios

- 5.3.1. Interviews and portfolios are a requirement for some creative programmes. Applicants may be required to submit a portfolio as part of the selection process. The portfolio assessment will be consistent with the College's Diversity, Equity, Inclusion and Belonging Statement.

5.4. Accreditation of prior learning

- 5.4.1. The achievement of formal qualifications is not the only way of identifying a student's potential.
- 5.4.2. Admissions and curriculum staff will assess the application 'holistically', considering skills, experience and abilities as well as commitment and motivation to study to establish whether the applicant has the potential to benefit from the programme and graduate successfully. Experience may include knowledge or practice gained from previous work or study, voluntary or community involvement or care responsibilities. Applications will be dealt with on their individual merits.

5.5. Progression to Top-Up Year

- 5.5.1. Those applicants applying to top-up a Foundation Degree to the agreed top-up programme at the College, and meet the entry requirements for the specified programme, will be guaranteed an offer of a place. However, due to the availability of places this may not always be for the immediate year following the attainment of the award, and an offer will be made on the basis of first-come first served. The offer of a deferred entry place will be valid for up to three years providing the course is still being delivered. Applicants are advised to take notice of the initial

application deadline of 15 January if applying through UCAS or by 15 April if applicants apply directly to the College for equal consideration, although later applications will still be considered.

5.6. Relevant criminal convictions

- 5.6.1. In accordance with our principles, the College provides a fair and transparent decision-making process for all applications, including applicants declaring a criminal conviction. Applications from those with a previous criminal conviction are subjected to the standard admissions procedures.
- 5.6.2. If the College is considering making an offer, additional steps are taken to liaise with the applicant and establish the nature of the offence and any other action if required.
- 5.6.3. For some programmes, a disclosure is required by law, particularly for programmes in health, social work, teaching or working with children. The College will follow the procedures outlined by the Disclosure and Barring Service (DBS) in respect of the application. In cases where an offer has been made, and a DBS indicates an unsuitability for the programme of study, the College reserves the right to withdraw the offer (as detailed in paragraph 5.10 below). It is the applicant's responsibility to ensure they inform the College of any criminal conviction.
- 5.6.4. If it is discovered during the application process or following commencement of the programme, that an applicant has a relevant criminal conviction that is not spent, or is never eligible to become spent, and the appropriate declaration has not been made on the UCAS form or College application form, the College may deduce that the applicant has knowingly withheld information and the College reserves the right to withdraw the offer (as detailed in paragraph 5.10 below) or place on the course.
- 5.6.5. It is the applicant's responsibility to ensure that the information provided is accurate, and to respond within 14 working days to College requests for additional information in support of their application. If an applicant does not respond to college requests within a timely manner, the College will assume that they do not wish to progress any further and may withdraw the application, as detailed in paragraph 5.10 below.

5.7. Extenuating, mitigating or medical circumstances

- 5.7.1. The College considers extenuating, mitigating and medical circumstances that are brought to the College's attention during the application process and enrolment. The College requires a supporting statement from an academic referee, and welcome direct communication from a senior staff member or official from a school/college or local community in support of an applicant's circumstances. The College's Fitness to Study Policy would be followed.

5.8. UCAS similarity detection and suspected fraud

- 5.8.1. The College is notified by UCAS if their similarity detection system identifies any possible instances of plagiarism or fraud in applications made to us via UCAS.
- 5.8.2. College direct application documents submitted are also examined, and qualifications are verified with awarding bodies wherever necessary.
- 5.8.3. Offers of a place are conditional upon the information supplied to the College. False statements or omissions of relevant information may lead to the withdrawal of an offer or a place, as detailed in paragraph 5.10 below. It is an applicant's responsibility to ensure that the information provided is accurate and complete.

5.9. Confirmation

- 5.9.1. Applicants who narrowly fail to satisfy the specific academic conditions of their offer following confirmation of results, may still be offered a place at enrolment, subject to the overall availability of places. In addition, applicants in the UCAS scheme are notified of their acceptance through UCAS Track.

5.10. Withdrawing an offer that has been made

- 5.10.1. An individual who has been offered a place to study at the College, but who has not yet commenced their programme of study, is not enrolled and is classified by the College as an accepted applicant.
- 5.10.2 The College may withdraw an offer made to an accepted applicant, if any one or more of the following circumstances apply:
- Information provided during the application process is found to be false, misleading, incomplete or fraudulent;
 - The College becomes aware of conduct or behaviour (whether taking place before or after the offer was made), that the College considers is incompatible with the individual's enrolment at the College;
 - Admitting or enrolling the applicant would breach legal, statutory or regulatory requirements;
 - The College is unable to deliver the programme as advertised due to circumstances beyond its control;
 - The applicant fails to comply with the responsibilities set out in paragraph 8.8;
 - The circumstances detailed in paragraphs 5.6.3, 5.6.4 and/or 5.6.5 are met; or
 - The circumstances detailed in paragraph 5.8.3 are met.
- 5.10.3 Where an offer is withdrawn from an accepted applicant, the College will notify the accepted applicant in writing of the reason(s) for the withdrawal and may offer admission to an alternative programme to that applicant, if appropriate. The College will not be liable for any loss or inconvenience arising from a decision to withdraw an offer made to an accepted applicant.

6. Who can apply?

The College welcomes applications from all individuals with the motivation to learn and the potential to succeed.

6.1. Disability (as defined by the Equality Act 2010)

- 6.1.1. The College welcomes applications from applicants with disabilities, including Special Educational Needs and Disabilities and complies with relevant legislation regarding disability. Applicants will be subject to standard academic selection procedures. Some applicants may be invited to attend an information meeting to ensure that the College can provide the required support, to indicate where any adjustments may need to be made and to discuss the capabilities required to complete the programme.
- 6.1.2. Early disclosure of any disability) will assist the College with understanding and supporting individual needs. It is the applicant's responsibility to ensure that the college is aware of any disability. If during the application process there are changes to the applicant's personal circumstances, or an applicant is affected by an injury or disability, they should contact the admissions team.

6.2. Minors (Under 18s)

- 6.2.1. If a place is offered to an applicant who is under the age of 18 it is because the College believes that this individual has the ability, potential and intellect to successfully complete the programme offered after interview.
- 6.2.2. The College does not expect to act 'in loco parentis' and the applicant will need to provide details of their legal guardian. Minors are subject to any legal age restrictions.

6.3. Non-traditional learners and returners to study

- 6.3.1. The College welcomes applications from non-traditional learners and values the diverse range of skills and experiences that these applicants bring. The College will consider entry based on any previous experience under RPL (Recognition of Prior Learning) or REL (Recognition of Experiential Learning). Non-standard applicants may require interview at the discretion of the college.
- 6.3.2. Applications should be submitted via the standard process and managed centrally by the College's admissions team.

7. What to do if you have not been received an offer?

7.1. Applicant feedback

- 7.1.1. The College is committed to providing appropriate feedback to an applicant upon written request only. The request for feedback must be received within 28 days of the College's decision. Feedback will usually be provided via email direct to the applicant within 14 days of request.
- 7.1.2. If an applicant wishes to make a complaint or request a review of an admissions decision after they have received feedback, this must be directed to the Associate Principal of Quality, Teaching, Learning and Assessment via Quality@educationpartnershipne.ac.uk in the first instance.

7.2. Appeals

- 7.2.1. Each application is considered in accordance with the College policy and offers are made based on the information provided via the application form. If an applicant wishes to make an appeal against the College's admission decision, they should refer to the Higher Education Admissions Appeals Policy. An appeal should relate to the process of decision making rather than the decision itself, which is a question of academic judgment. There is no automatic right of appeal against a decision.

7.3. Complaints

- 7.3.1. If an applicant believes that, in the processing of their application, the actions of the College have taken fallen below the standard expected then an applicant may make a complaint, they can put their complaint in writing to the Associate Principal of Quality Teaching, Learning and Assessment via Quality@educationpartnershipne.ac.uk who will acknowledge the complaint, investigate and respond on behalf of the College. Under normal circumstances, applicants should expect to have a response within 14 working days of receipt of the letter - <https://educationpartnershipne.ac.uk/home/complaints-procedure/>.

8. Responsibilities

8.1. College Governors are responsible for:

- Approval of the College HE Admissions Policy
- Understanding and ensuring effective compliance of the College HE Admissions Policy and compliance with the UK Quality Code for Higher Education.

8.2. College Executive Leadership Team are responsible for:

- Approval of the College HE Admissions policy.
- Overseeing the effective implementation of the HE Admissions Policy

8.3. College Admissions team are responsible for:

- Ensuring the effective implementation of the admissions process.
- Monitoring applications, offers and acceptances throughout the admissions cycle.
- Monitoring admissions processes and liaising with Senior Leaders when elements within the process do not meet agreed timescales or quality standards.
- Oversight of admissions communications and engagements, including enrolment.
- Adhering to the UK Quality Code for Higher Education as per Admissions.
- Addressing and responding to an enquiry regarding admission of a student in a timely manner.
- Ensuring that accurate information is available to prospective applicants about their programme, the admissions procedure, and processes.
- Arranging college interviews (where this is a requirement) and relevant correspondence as part of the admissions procedure.
- Making accurate offers to all standard applications in line with published entry requirements
- Informing applicants of any obligations placed on them at the time the offer is being made.
- Once an applicant has accepted a place, providing applicants with information about the arrangements for enrolment and any other information related to their application.

8.4. Faculty Directors and Curriculum Managers are responsible for:

- Adhering to the Admissions Policy
- Appropriately trained and resources
- Ensuring interview sessions are regularly scheduled and staffed appropriately throughout the admissions cycle.
- Ensure that teaching staff make consistent admissions offers in line with the policy.
- Ensure all records are updated following applicants' attendance at an interview.
- Monitor student numbers on programmes offered and make timely decisions on withdrawal of programmes due to low numbers.
- Ensure when courses are withdrawn that alternative programmes are offered to affected applicants, if available.
- Ensure teaching staff are allocated to support enrolment sessions.

8.5. Programme Leads / Teaching staff have responsibility to:

- Ensuring programme content and structures are regularly updated in response to regional, national and international academic and career related benchmarks.
- Ensuring programme information and course entry criteria in the public domain is up to date to ensure the applicant can make an informed decision and choices at relevant stages of the admissions cycle.
- Ensuring that they attend Higher Education admissions training, if required.
- Ensure selection processes are followed consistently and fairly and that transparent entry requirements, both academic and non-academic, are used to underpin the judgements made during the selection process.
- Providing applicants with guidance when course entry criteria is not met providing an alternative offer in relation to their current academic and achievement levels.

8.6. The Student Body is responsible for:

- Collecting constructive feedback from students on their experiences of the admissions process to inform the College of possible improvements.

8.7. Applicants are responsible for ensuring that they:

- Are familiar with the admissions process relevant to the programme they are applying for.
- Adhering to the Colleges procedures associated with the admissions process.
- Providing honest and accurate information and documentation about themselves for the college to provide informed advice regarding their programme and progression.
- Ensuring they inform the college of any change in circumstances, personal details such as email, telephone number, address or emergency details.
- Attending an interview session (where specifically required) either in person or via telephone.
- Attending on campus events to support transition to college, if required.
- Confirming or declining their course offer.
- Attending an enrolment event and providing all requested information (evidence of qualifications, learner support needs, up to date personal information and finance, where applicable).
- Engaging fully with the induction and orientation activities delivered by the College.

9. Definitions

The following terms used in this policy are defined as:

- *Entry Requirements* - what applicants need such as qualifications e.g. GCSEs, A Levels, BTEC, Access course etc prior to joining a programme.
- *DBS* - particular applicants will need to have their police record checked. The Disclosure Barring Service (DBS) carries out these checks on behalf of the police.

10. Associated Documents

The following documents should be read in conjunction with this policy:

- Criminal Convictions Disclosure Procedure.

11. Policy Monitoring and Review

This policy will be reviewed every three years unless changes to legislation or internal processes require earlier review.

The effectiveness of this policy is reviewed through:

- Feedback from applicants on the effectiveness of the policy and procedure.
- Feedback from staff on the effectiveness of the policy and procedure.
- Feedback received from awarding bodies and from external review activities.
- Review of applications denied admission with a report going to ELT.
- Review of sector wide admission's practice.

12. Equality Impact Assessment

Have you sought consultation on this policy?		Yes		
Details:		A focus group of HE students were consulted. Consultation has taken place with HE Board, Executive Leadership Team and the relevant Board committee.		
Could a particular group be affected (negatively or positively)?	Impact Y/N	Description of Impact	Evidence	Mitigation/Justification
Protected characteristics under the Equality Act 2010				
Age	Y	The application process is inclusive and allow all prospective students to make an application and receive a fair outcome, regardless of background.		Staff training to include E&D compulsory training and refresher training.
Disability	Y			
Gender Reassignment	Y			
Marriage and Civil Partnership	Y			
Pregnancy and maternity	Y			
Race	Y			
Religion or belief	Y			
Sex	Y			

Sexual Orientation	Y	Students who meet entry requirements and are capable of meeting the required standards must be accepted onto a programme. Consideration on potential impact should be given when a student does not meet the entry		
Additional characteristics to consider				
Young Persons in Care & Care Leavers		As above		As above
Young Carers & Care Givers		As above		As above
Young Parents		As above		As above
Youth Offenders		As above		As above
Those Receiving Free School Meals		As above		As above
If there is no impact, please explain:				

Appendix 1 - Courses which require interviews/auditions.

Northumberland College

EAQ1783U-4EY1001/A	Diploma in Teaching
EAQ2579Y-5DY1002	NCFE L4 Award in the Internal Quality Assurance of Assessment Processes and Practice
EAQ2580Y-5DY1002	NCFE L4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
NAH2127U-4EY1004/A	UOC L4 Certificate Higher Education in Working with Children & Families
NAH2127U-4EY1018/A	UOC L5 Foundation Degree in Working with Children & Families
NAH2128U-4EY1006/A	UOC L6 BA (Hons) in Working with Children and Families

Sunderland College

EBQ1783U-4EY1001/A	Diploma in Teaching
EBQ2579Y-5DY1001	NCFE L4 Award in the Internal Quality Assurance of Assessment Processes and Practice
EBQ2580Y-5DY1001	NCFE L4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
SBC2235U-4DY1001/A	Top Up - UOC BA Creative Performance: Music
SBC2232U-4DY1001/A	UOC Foundation Degree Music: Performance, Production & Industry
SBC1225U-4FY1001/A	BTEC Higher National Certificate in Performance
SBE8267U-4EY1001/A	Top Up - UOC L6 BA (Hons) in Working with Children & Families
SBE2127U-4EY1001/A	UOC L5 Foundation Degree in Working with Children & Families
SBE2127U-4FY1001/A	UOC L5 Foundation Degree in Working with Children & Families
SBE1549U-4DY1001/A	UOS L5 Foundation Degree in Counselling
SBH1568U-4FY1001/A	BTEC L4 Higher National Certificate in Healthcare Practice for England
SBH2361U-4FY1001/A	UOH Foundation Degree in Health & Social Care Practice
SBH2362U-4FY1001/A	UOH Foundation Degree in Counselling

As per 6.3, non-standard applicants (returning to learning or non-traditional applicants) may require a interview as part of the admissions process, this will determined on a bespoke basis.

Appendix 2 – Interview Record

Interview Record

Candidate name:

Course:

Interviewer:

Date:

Topic discussed	Employment, Experience as a dental nurse, qualifications and future progression
Summary of candidate presentation	
Summary of discussion with interviewer	

Appendix 3 - Interview Rubric

Student Name:

Student Reference Number:

Components	Poor (1 pt)	Fair (2 pts)	Good (3 pts)	Very Good (4 pts)
Clarity	Most answers were unclear or incomprehensible	Many answers were unclear of incomprehensible at times	Some answers were unclear but many were comprehensible	All answers were clear and comprehensible
Fluency	Unable to respond to most questions	Took some time to respond to questions with frequent pauses to formulate answers	Was able to answer questions without many pauses	Was able to communicate fluently and without hesitation or pauses
Comprehension	Unable to comprehend; most questions had to be repeated or simplified to elicit responses	Able to comprehend some question; questions had to be repeated or simplified occasionally to elicit response	Able to comprehend most questions; responses were appropriate for the most part	Able to comprehend all questions and give appropriate responses
Content	Did not give responses to questions asked	Gave some answers that were limited or off-topic	Gave answers that were, for the most part, complete and on topic	Gave answers that were all complete and on-topic
Subject knowledge	Unable to respond to questions	Gave some answers that were limited	Gave answers that were, for the most part, complete	Gave answers that were all complete
Total 20/20				

Applicants should score a minimum of 12 to be offered a place on the programme.

Please record score and comments above and return to admissions@educationpartnershipne.ac.uk