

**NAME OF COMMITTEE:**

Higher Education Board

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Frequency of Meetings:	Two Monthly / 6 over the academic year
Chair:	Northumberland Campus Principal, Ashington
Vice Chair:	Associate Principal Teaching Learning & Quality
Administrator:	Quality Officer
Minute Taker:	Quality Office
Quorum:	60% of members
Reports to:	Executive Leadership Team Meetings (ELT)

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**Membership – all non-elected (or their representative)**

- Northumberland College Campus Principal, Ashington
- Associate Principal Teaching Learning & Quality
- Campus Principals
- HE Quality Manager
- Faculty Directors/Associate Principals/HE CM/Heads of Subject (representation from across EPNE)
- Marketing and Communications senior leadership
- HE Admissions leadership
- Director of Apprenticeships
- Student Services Leadership
- Associate Principal of Management Information Services
- HE Compliance Officer - MIS
- Professional Practice Lead
- Head of Corporate Governance and Policy
- Operations Lead: Higher Education
- Future Ready Hub leadership
- Learning support leadership
- Head of Exams
- Student Governor or Student Representative (HE)

## Optional

- Deputy CEO

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### **Remit and Purpose**

The primary remit of the HE Board is to:

- Provide strategic and academic oversight of the College's Higher Education (HE) offer, qualifications at level 4 and above, advising where necessary on priorities for action to ensure that offer meets the needs and expectations of higher education students, employers, partner universities, and appropriate government agencies.
- Hold delegated authority for academic decision-making relating to the design, approval, monitoring, and review of higher education programmes, ensuring alignment with sector standards and the College's academic governance framework.
- Operate with academic independence, ensuring decisions are made in the best interests of academic integrity, academic freedom, freedom of speech, and student outcomes.
- Articulation of educational gains and evaluation.
- Coordinate and monitor the implementation of the College's Higher Education priorities to include but not limited to the following:
  - Higher Education offer
  - Curriculum development
  - Marketing and student recruitment including published information
  - Teaching, learning and assessment
  - Learning resource
  - Quality and standards
  - Procedures, processes and systems
  - Staff development and HE staff approvals
  - Admissions and Admission's Appeals
- Identify opportunities for actions related to enhancement of higher education provision.
- Identify and agree priorities for HE scholarly activity, research informed teaching, and staff development, ensuring alignment with sector benchmarks.
- Monitor data related to student satisfaction and destinations is analysed, acted upon, and the impact of actions assessed including the College's student experience against the OfS benchmarks.
- Review to ensure data relating to higher education recruitment, student achievement, continuation rates and destinations is matched with, and compares favourably with the higher education sector in general (PT and FT), OfS benchmarks and higher education in further education colleges specifically.
- Ensure that the Higher Education offer reflect the requirements of the UK Quality Code and the Office for Students in terms of its governance structures, actions, reporting, HE policies and procedures and academic integrity.
- Review and approve or recommend approval to ELT and/or the Board of Corporation HE policy and Codes of Practice that underpin academic standards.

- Review Board of Examiner information, monitor trends and correlate with feedback on External Examiner reports.
- Identify annual Enhancement Themes.
- Monitor the development and delivery of all higher education programmes.
- Monitor HE QIP in year progress against actions.
- Record RTS approvals.
- Receive reports and recommendations from the HE Board of Studies.
- Report on all matters related to HE to the Executive Leadership Team and governors including academic risks, strategic recommendations, and progress against DAP-related objectives.