

**Minutes of the Special Meeting of the Board of Corporation
held on Wednesday, 06 September 2023 at 5:30pm
via Teams Conferencing**

Present: Louise Bradford, Vice Chair-South
Ian Brown
Pamela Dawson
Louise Doyle
Julia Fox
Jeff Hope
Sue Houston
Chris Jones
Lyndsey O'Leary
Susan Pollard, Staff Governor
Alison Shaw, Vice Chair-North (left after item 04)
James Stuart, Chair
Ellen Thinnesen, Chief Executive

In Attendance: David Howells, Chief Financial Officer
Toni Rhodes, Principal Sunderland College
Christine Stretesky, Head of Corporate Governance and Policy

Bd/23-24/01 Attendance, apologies and consent for absence and Declaration of Interests

There apologies were received and accepted from Ellen Thinnesen and Chris Jones.

The Chair noted that due to the nature of item 03, and her employment with Newcastle University, Governor Shaw will exit the meeting for that item. No other interests were declared.

Bd/23-24/02 HICSA Lease Agreement

This item was deemed confidential with minutes maintained separately.

This next item is taken out of order with the Chair's permission

Bd/23-24/04 Any Other Business

Governor Doyle asked for receipt of assurance that the College is not affected by RAAC issues dominating the news. The CFO responded that the College had performed the required surveys of those buildings meeting the Department for Education's criteria which are located at the Kirkley Hall and Ashington Campuses. He continued providing that a survey was conducted in March 2023 by a qualified contractor who concluded there were no instances of RAAC found in any of the buildings.

Outside of the DfE requirements, the College tested the Barnes Building as Bede Campus due to its age and again, no instances of RAAC was found.

Governor Shaw left the meeting at this point.

Bd/23-24/03 Investment Zone Bid

This item was deemed confidential with minutes maintained separately with limited circulation.

Bd/23-24/05 Date, time, and venue of next meeting

The Chair announced the next meeting will be held on Tuesday, 03 October 2023 at 6:00pm in the Conference Room, Washington Campus.

Bd/23-24/06 Meeting Wrap-up

The Chair introduced the item explaining this was an opportunity for members to reflect on the meeting and offered that members should share thoughts on what can be done to improve outside the meeting.

There being no further business, the meeting adjourned at 17:58.

These minutes were approved by the Board of the Corporation at its meeting on 3 October 2023 pursuant to minute Bd/23-24/10.